

## APPENDIX C

### RECOMMENDED BOOKS FOR A PREACHER'S LIBRARY

#### Bible Background

- Bruce, F. F. The Bible and the Parchments. Rev. ed. Westwood, N.J.: Fleming H. Revel Co., 1963.
- Cruden, Alexander. Cruden's Complete Concordance. Philadelphia: John C. Winston Co., 1949.
- Geisler, L. and Nix, W. E. A General Introduction to the Bible. Chicago: Moody Press, 1968.
- Guthrie, Donald. The New Testament Introduction. London: Tyndale Press, 1970.
- Halley, Henry H. Halley's Bible Handbook. 24th ed. Grand Rapids, Mich.: Zondervan Publishing House, 1965.
- Harrison, E. F. Introduction to the New Testament. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1964.
- Harrison, R. K. Introduction to the Old Testament. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1969.
- Joy, Charles R. Harper's Topical Concordance. Enlarged ed. New York: Harper and Row Publishers, 1961.
- Orr, James. International Standard Bible Encyclopedia. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1939. 5 vols.
- Pfeiffer, C. F. Baker's Bible Atlas. Grand Rapids, Mich.: Baker Book House, 1962.
- Ramm, Bernard. Protestant Biblical Interpretation. Rev. ed. Boston: W. A. Wilde Co., 1956.
- Rowley, H. H., ed. A Companion to the Bible. 2nd ed. Edinburgh: T. & T. Clark, 1963.
- Tenney, Merrill C. New Testament Times. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1965.
- Tenney, Merrill C., ed. The Pictorial Bible Dictionary. Grand Rapids, Mich.: Zondervan Publishing House, 1963.
- Vine, W. E. An Expository Dictionary of New Testament Words. Reprint. Westwood, N.J.: Fleming H. Revell Co., 1966.
- Wright, G. E. Biblical Archaeology. Philadelphia: Westminster Press, 1963.
- Young, E. J. An Introduction to the Old Testament. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1949.

### Bible Commentaries

- The Biblical Illustrator. Grand Rapids, Mich.: Baker Book House, 1954. 55 vols.
- The Broadman Bible Commentary. Nashville, Tenn.: Broadman Press, 1969-72. 12 vols.
- The International Critical Commentary. Reprint. Edinburgh: T. & T. Clark. 49 vols.
- Maclaren's Expositions of Holy Scripture. Reprint. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co. 15 vols.
- Matthew Henry's Commentary on the Whole Bible in One Volume. Grand Rapids, Mich.: Zondervan Publishing House, 1961.
- The New Bible Commentary: Revised. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1970.
- The New International Commentary. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., (in Progress).
- Proclaiming the New Testament. Reprint. Grand Rapids, Mich.: Baker Book House. 8 vols.
- The Pulpit Commentary. Reprint. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1950. 23 vols.
- The Treasury of the Bible (C. H. Spurgeon). Reprint. Grand Rapids, Mich.: Zondervan Publishing House, 1962. 8 vols.
- The Tyndale Commentaries. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., (in Progress).
- The Wycliffe Bible Commentary. Chicago: Moody Press, 1962.

### Christian Doctrine

- Barnett, Henlee H. Introducing Christian Ethics. Nashville: Broadman Press, 1961.
- Carnell, Edward J. An Introduction to Christian Apologetics. Reprint. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1966.
- Harrison, Everett F., ed. Baker's Dictionary of Theology. Grand Rapids, Mich.: Baker Book House, 1960.
- Henry, Carl F. H., ed. Baker's Dictionary of Christian Ethics. Grand Rapids, Mich.: Baker Book House, 1973.
- Henry, Carl F. H., ed. Basic Christian Doctrines. New York: Holt, Rinehart, and Winston, 1962.
- Kauffman, Donald T. The Dictionary of Religious Terms. Westwood, N. J.: Fleming H. Revell Co., 1967.
- Loetscher, Leifferts A. Twentieth Century Encyclopedia of Religious Knowledge. Grand Rapids, Mich.: Baker Book House, 1955. 2 vols.

The New Shaff-Herzog Encyclopedia of Religious Knowledge. Reprint. Grand Rapids, Mich.: Baker Book House, 1949. 13 vols.

Ramm, Bernard. A Handbook of Contemporary Theology. Grand Rapids, Mich.: Wm. B. Eerdmans Publishing Co., 1966.

Richardson, Alan. A Dictionary of Christian Theology. Philadelphia: Westminster Press, 1969.

Richardson, Alan. A Theological Word Book of the Bible. London: SCM Press, 1950.

Roark, Dallas M. The Christian Faith. Nashville: Broadman Press, 1969.

Torbet, Robert G. A History of the Baptists. Revised ed. Valley Forge, Pa.: Judson Press, 1963.

Trueblood, David Elton. Philosophy of Religion. New York: Harper and Brothers Publishers, 1957.

Walker, Williston. A History of the Christian Church. Revised ed. New York: Charles Scribner's Sons, 1959.

### Christian Ministry

Autrey, C. E. Basic Evangelism. Grand Rapids, Mich.: Zondervan Publishing House, 1959.

Broadus, John A. On the Preparation and Delivery of Sermons. Revised ed. New York: Harper and Brothers Publishers, 1944.

Brown, H. C., Jr.; Clinard, Gordon H.; and Northcutt, Jesse J. Steps to the Sermon. Nashville: Broadman Press, 1963.

Glover, Robert H. The Progress of World-Wide Missions. Revised ed. New York: Harper and Row, 1960.

Great Pulpit Masters. Reprint. Grand Rapids, Mich.: Baker Book House, 1972. 8 vols.

Kennedy, D. James. Evangelism Explosion. Wheaton, Ill.: Tyndale House Publishers, 1970.

Koller, Charles W. Expository Preaching without Notes Plus Sermons Preached without Notes. Grand Rapids, Mich.: Baker Book House, 1970.

Leavell, Roland Q. Evangelism: Christ's Imperative Commission. Nashville: Broadman Press, 1951.

Mounce, Robert H. The Essential Nature of New Testament Preaching. Grand Rapids, Mich.: Baker Book House, 1970.

Oates, Wayne. The Christian Pastor. Philadelphia: Westminster Press, 1951.

Segler, Franklin M. Christian Worship, Its Theology and Practice. Nashville: Broadman Press, 1960.

Segler, Franklin M. A Theology of Church and Ministry. Nashville: Broadman Press, 1960.

Stevenson, Dwight E. and Diehl, Charles F. Reaching People from the Pulpit. New York: Harper and Row Publishers, 1958.

Stewart, James S. A Faith to Proclaim. New York: Charles Scribner's Sons, 1953.

Turnbull, Ralph G. ed. Baker's Dictionary of Practical Theology. Grand Rapids, Mich.:  
Baker Book House, 1967.

Weatherspoon, Jesse B. Sent Forth to Preach. New York: Harper and Brothers  
Publishers, 1954.

# AVAILABLE STUDY GUIDES

72200

## **A GUIDE TO DECENTRALIZED THEOLOGICAL EDUCATION** *Weldon E. Viertel*

This guide discusses the nature of extension training, and the roles of the student, teacher, and study materials. The book explains DTE structure and contains a very informative chapter on organizing a DTE programme and another for designing curriculum. This information should be valuable for those who are planning to begin extension studies. (93 pages)  
(This book does not have learning activities.)

72011

## **PHILOSOPHY AND THE CHRISTIAN RELIGION** *Roy L. Lyon*

This book traces the influence of philosophy on religion from New Testament times to the present. It shows how generations of philosophical minds and movements have affected contemporary religious thought. A study of this guide will challenge Christians to examine their beliefs as they learn to distinguish between heresy and truth. (109 pages)

72015

## **INTRODUCTION TO PSYCHOLOGY: A PROGRAMMED TEXT** *R. Lofton Hudson & Audrey Berlin*

This text deals with human development, how the mind functions, motivation, communication, emotions, creative thinking, conscience, addictions, and social psychology as interpreted by Christian psychologists. (176 pages)

72201

## **THE BIBLE AND ITS INTERPRETATION** *Weldon E. Viertel*

This study guide is concerned with the nature and authority of the Bible; the origin and canonization of the books of the Bible; and the study and historical interpretation of the Bible with the application of its truths for our times. (151 pages)

72219

## **THE OLD TESTAMENT WORLD** *Weldon E. Viertel*

A survey of the political, geographical, and cultural background of the Old Testament is the focus of the study guide. Important archaeological discoveries are reviewed, and the histories of nations which affected Israel are summarized. The political and religious histories of Israel and the geographical features of the land are outlined. (200 pages)

72221

## **STUDIES IN THE PENTATEUCH** *Weldon E. Viertel*

This manual provides an excellent study on the first four books of the Pentateuch. A survey of primeval history, the patriarchs, steps in becoming a nation, and growth in worship and faith are subjects that are included. (144 pages)

72225

## **ISRAEL AS A NATION** *William L. Pope*

This book relates the development of God's chosen people of Israel, their downfall, and their restoration. It shows God's loving leadership and His purpose in history that has been, is being, and will be worked out to its fulfilment. (183 pages)

72240

## **THE EARLY PROPHETS OF ISRAEL** *Weldon E. Viertel*

This study surveys the rise of prophecy and the messages of Hosea, Amos, Micah, and Isaiah. Students will profit from the study of this book which deals with an important aspect of God's revelation and warning to His people at a time of national crisis. (181 pages)

72242

## **JEREMIAH AND EZEKIEL** *A. J. Glaze*

This book is a study of the ministry of two prophets who, commissioned by God, preached doom and hope to the nation of Judah. The book traces the call and ministry of these two different personalities who, through suffering and discouragement, remained faithful in bearing God's message of judgement and redemption to an unresponsive people.

72258

## **NEW TESTAMENT BACKGROUND** *Weldon & Joyce Viertel*

The historical geographical outline set forth in Unit 1 gives a concrete framework for relating the development of literature and Jewish concepts. Unit 2 surveys some of the literature of the Babylonian, Persian, and Greek periods. Unit 3 summarizes the religious developments of Judaism before and during New Testament times. (164 pages)

72263

## **THE LIFE AND MINISTRY OF CHRIST** *Weldon E. Viertel*

Various methods may be followed in presenting the activities of Jesus. Since knowledge of the Gospel is basic to a knowledge of the life of Christ, the approach followed in this study guide is based on the general historical framework set forth in Mark's Gospel, with attention given to important teachings in Matthew and Luke which are not included in Mark. (160 pages)

72265

**THE GOSPEL AND EPISTLES OF JOHN** *Weldon E. Viertel*

The Fourth Gospel was written to lead to faith, and the Johannine Epistles were written to give instruction in living the Christian life. A study of these books should prepare a person to live the abundant life. The Epistles are studied in conjunction with the Gospel because of their similarity of content. (189 pages)

72266

**EARLY CHURCH GROWTH: A STUDY OF THE BOOK OF ACTS** *Weldon E. Viertel*

This study guide seeks to introduce Bible students to the Book of Acts and to lead them to an understanding of the struggle, victory, and development of the early Church. Attention is focused on the evangelistic outreach and doctrinal issues of the young Church which had been commissioned to carry the gospel to the ends of the earth. (161 pages)

72271

**LIVING BY FAITH: A STUDY OF ROMANS AND GALATIANS** *Weldon E. Viertel*

No greater book has ever been written than Paul's Epistle to the Romans. The diligent study and fervent preaching of Romans have always guided people to the grace of God. Because of similar doctrinal content, Galatians and Romans are interpreted together. This guide is not intended to replace the Bible and should be studied along with the parallel Scripture references. (200 pages)

72278

**THE PASTORAL EPISTLES** *Ralph T. Bowlin*

When the Apostle Paul felt he was coming to the end of his life, he saw the need to advise his younger co-labourers on their lives and responsibilities as pastors as well as the organization and well-being of the churches to which they ministered. This text is a study of the letters which Paul wrote to Timothy and to Titus as the result of this concern. (160 pages)

72279

**THE TESTING OF FAITH: A STUDY OF HEBREWS, JAMES, 1 AND 2 PETER AND JUDE** *Weldon E. Viertel*  
The theme which ties together these five epistles (often called Jewish Christian writings) is suffering. The purpose of each author was to give encouragement to Christians whose faith was being tested by persecution. In order to encourage suffering Christians, these books focus attention on future hope. (223 pages)

72280

**THE VICTORY OF THE LAMB** *Chester & Bonnie O'Brien*

A study of the Book of Revelation by these authors summarily explains in simple English the actual meaning of the text. It reiterates God's love and power, Christ's redemptive victory, and the Spirit's perfect work. (189 pages)

72310

**THE CHRISTIAN DOCTRINE OF GOD** *Weldon E. Viertel*

How do you know there is a God? What is religion? What is God like? Why are you interested in religion? How can you know about God? Is your religious experience real or imagined? What can you know about God? How does the Christian belief about God differ from that of other religions? How do you distinguish between the true and the false in your religious experience? This study guide attempts to answer these questions. (201 pages)

72340

**THE DOCTRINES OF MAN AND SALVATION** *Weldon E. Viertel*

Although the title suggests that the emphasis of this study is upon man, the initiative in man's redemption belongs to God. This study includes man's nature and need of salvation because of his sin, God's provision of salvation for sinful man through His Son, and man's experience of reconciliation and his new life in Christ. (208 pages)

72360

**THE KINGDOM AND ESCHATOLOGY** *Weldon E. Viertel*

To interpret the teachings of Jesus the Christ (Messiah) correctly, the kingdom of Israel and Israel's Messianic hopes must be understood. This study guide examines biblical teachings regarding Israel's view of the Kingdom, Jesus' teachings concerning the Kingdom, the present nature and power of the Kingdom, and the future glory of the Kingdom of God. (191 pages)

72371

**LIVING THE RESPONSIBLE LIFE** *Cecil A. Ray*

Among other important studies, this book is aimed at helping the believer to discover guidelines for growth in Christian stewardship. In this book stewardship is related to four major factors: God's purpose for man, man's sin, man's responsible management, and Christian giving. (157 pages)

72511

**SERMON BUILDING** *Paul Gericke*

The objectives of this outstanding study guide are to understand the nature and importance of preaching; to understand the calling to preach and the message of preaching; and to learn how to deliver sermons. (142 pages)

**72513**

**THE PASTOR'S PULPIT MINISTRY** *Weldon E. Viertel*

This book is designed to help the pastor with the practical task of sermon preparation and discovery of subjects to develop into effective sermons. It reviews the principles of sermon construction, discusses techniques for more forceful speaking, and presents various ways of planning a preaching programme months in advance. (208 pages)

**72532**

**THE PASTOR'S PERSONAL LIFE AND DUTIES** *Weldon E. Viertel*

This guide seeks to lead pastors to an understanding of the divine mission of the Church, a determination of the vital qualifications of the leader of the Church, a knowledge of ministries the pastor must perform, and an acquaintance of techniques he may employ in leading the Church to accomplish its mission. (120 pages)

(This book does not have learning activities.)

**72535**

**PASTORAL CARE AND COUNSELLING** *James E. Giles*

This book attempts to help young ministers to be alert to opportunities that come in pastoral care and counselling through their daily routine. The book contains case studies to help the student learn through role playing by simulating situations in which pastors often find themselves. (216 pages)

**72540**

**PASTORAL LEADERSHIP** *Weldon E. Viertel*

The pastor's responsibilities of leading in worship, church administration, church development, and outreach are examined. Although suggested principles and techniques for pastoral leadership are suggested, the pastor is encouraged to develop creativity in leading and growing a church. 193( pages)

**72605**

**THE ETHIC OF THE CHRISTIAN LIFE** *T. B. Maston*

This volume is in three parts: the first part provides the foundation or rationale for emphasis on the Christian life; in the second, the nature of the Christian life is discussed in several categories; the third includes the way of the cross and the way of tension in the Christian life. (150 pages)

**72610**

**BIBLICAL ETHICS AND CONTEMPORARY ISSUES (REVISED EDITION)** *James E. Giles*

This study guide surveys the ethical teachings of the Old and New Testaments and applies them to contemporary issues such as political involvement of Christians, race relations, economic systems, social status of women, population explosion, mixed marriages and divorce, and ecology. This revised edition contains a new chapter on bioethics. (208 pages)

**72618**

**MARRIAGE AND FAMILY LIFE** *Weldon & Joyce Viertel*

This manual summarizes biblical teachings relating to marriage and family life; and reviews and discusses preparation for marriage, premarital counselling, marital adjustments, distinctives of men, uniquenesses of women, characteristics of children and adolescents, and counselling families with conflicts. (184 pages)

**72640**

**FUNDAMENTALS OF MUSIC** *Genter Stephens*

The purpose of this book is to help the person who has little or no music background learn the basic elements in music and how music is put together. The areas of music included are: music alphabet, note values, time and key signatures, major and minor scales, triads, intervals, rhythm, sight singing, conducting patterns, and suggestions in leading congregational singing. (80 pages)

**72642**

**MUSIC AND WORSHIP** *Edward W. Nelson*

Worship leaders are given a general background study of the nature, theology, history, and cultural influences of music upon worship, along with an emphasis upon church music. Suggestions are given to help students formulate a philosophy of planning and developing worship services. (176 pages)

**72660**

**MISSIONS TODAY: BIBLICAL BASIS AND STRATEGY** *A. Clark Scanlon*

The great biblical doctrines and their missionary implications are discussed, and suggestions of relevant strategy for carrying out the Great Commission are presented. The book is a combination of biblical interpretation of teachings which set forth our responsibility to carry the gospel to every nation and of biblically based strategy which sets forth our priorities and methods for accomplishing our divine assignment. (127 pages)

**72663**

**A SHORT HISTORY OF CHRISTIAN MISSIONS** *Frank W. Patterson*

A selective summary of notable attempts to evangelize other nations from Pentecost to the present. The reader is urged to seek the guidance of the Holy Spirit as he reads so that he might have a willingness to help spread the gospel to a needy world. (197 pages)

**72681**

**THE CHURCH TEACHING AND TRAINING** *William W. Graves*

This course in religious education emphasizes the importance of the church's educational programmes and organizations and sets forth the principles of Christian education in local churches. Curriculum, facilities, and the organization of a total education programme are discussed. (152 pages)

**72686**

**EFFECTIVE BIBLE TEACHING** *Betty A. Carroll, Ann Swenson, & G. Alonso Hogg*

This book covers the teaching of all age groups in the local church. Pastors and teachers alike will be helped through the study of this book. Topics include teaching objectives, methods, lesson plans, and evaluation. (160 pages)

**72692**

**A CHURCH PROGRAMME OF EVANGELISM** *G. Alonso Hogg*

The doctrinal foundations for evangelism, the involvement of all organizations in evangelism, and programmes and techniques for evangelistic campaigns are discussed in this informative study guide. (181 pages)

**72695**

**PERSONAL INVOLVEMENT IN EVANGELISM** *Weldon E. Viertel*

Personal witnessing is every Christian's responsibility. This book is designed to teach students how to share their faith and to guide pastors in training their parishioners to be faithful witnesses. (141 pages)

**72701**

**EARLY AND MEDIEVAL CHRISTIANITY** *Weldon E. Viertel & William Womack*

This book presents the major events of Christianity from the time of Christ to the fifteenth century. The relation of Church and State, organizational developments, doctrinal issues, and missionary enterprises are discussed. An attempt is made to present clearly and comprehensively the complex subject of church history. (221 pages)

**72706**

**THE REFORMATION AND PROTESTANTISM** *W. R. Estep*

The Reformation and its effect on modern Christianity cannot be overlooked in any study of Christianity. This book interprets the causes of the Reformation. The author then follows the course of the Reformation through the lives of principle reformers such as Luther, Zwingli, and Calvin. The contributions of Anabaptists and English reformers are also presented. (183 pages)

**72820**

**THE DOCTRINES OF CATHOLICISM: An Historical Perspective . . .** *Dwight A. Honeycutt*

The sub-title of this book: 'An Historical Perspective of Developments from the Reformation through the Second Vatican Council until the Present', gives the focus of the text which points out the major differences in Christian doctrines as accepted by Roman Catholic and non-Catholic Christians. (184 pages)

**72861**

**THE BAPTIST WITNESS** *Horace O. Russell*

The fact that Baptists have a rich heritage is confirmed in this book as it traces that heritage from its refining fires in the 17th and 18th centuries in Europe and America to the spread of this unique Witness throughout the globe. (300 pages)

**72940**

**LIVING NON-CHRISTIAN RELIGIONS** *Arthur Edgar, G. Alonso Hogg, & David Lockard*

This book introduces most of the world's religions. Animism, Hinduism, Islam, Buddhism, and Judaism are treated. One lesson on new cults is included. Understanding the religions of other persons helps Christians be better witnesses. (160 pages)

**You may order these books from:**

**CARIB BAPTIST PUBLICATIONS**  
**P. O. BOX 4255**  
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# OTHER STUDIES FOR PASTORAL AND LEADERSHIP TRAINING

## HOMILETICS

### THE PASTOR'S PULPIT MINISTRY

by **Weldon E. Viertel**

This book is designed to help the pastor with the practical task of sermon preparation and discovery of subjects to develop into effective sermons. It reviews the principles of sermon construction, discusses techniques for more forceful speaking, and presents various ways of planning a preaching programme months in advance.

**BSPH Art. No. 72513**

## RELIGIOUS EDUCATION

### THE CHURCH TEACHING AND TRAINING

by **William W. Graves**

This course in religious education emphasizes the importance of the church's educational programmes and organizations and sets forth the principles of Christian education in local churches. Curriculum, facilities, and the organization of a total education programme are discussed.

**BSPH Art. No. 72681**

### EFFECTIVE BIBLE TEACHING

by **Betty A. Carroll, Ann Swenson, & G. Alonso Hogg**

This book covers the teaching of all age groups in the local church. Pastors and teachers alike will be helped through the study of this book. Topics include teaching objectives, methods, lesson plans and evaluation.

**BSPH Art. No. 72686**

## PASTORAL MINISTRY

### PASTORAL LEADERSHIP

by **Weldon E. Viertel**

The pastor's responsibilities of leading in worship, church administration, church development, and outreach are examined. Although principles and techniques for pastoral leadership are suggested, the pastor is encouraged to develop creativity in leading and growing a church.

**BSPH Art. No. 72540**

## MUSIC

### MUSIC AND WORSHIP

by **Edward W. Nelson**

Worship leaders are given a general background study of the nature, theology, history, and cultural influences of music upon worship, along with an emphasis upon church music. Suggestions are given to help students formulate a philosophy of planning and developing worship services.

**BSPH Art. No. 72642**

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